

Enterprise Services Directorate Verification Division

SAVE Program System Redesign February 2014

Agenda

- Introduce the new design
- What has changed
- Why we changed (our goals)
- Future enhancements





System Use Agreement

Sign In



U.S. Citizenship and Immigration Services



SIGN IN

SYSTEM USE AGREEMENT

WARNING - You are about to access a Department of Homeland Security computer system. This computer system and data therein are property of the U.S. Government and provided for official U.S. Government information and use. There is no expectation of privacy when you use this computer system. The use of a password or any other security measure does not establish an expectation of privacy. By using this system, you consent to the terms set forth in this notice. You may not process classified national security information on this computer system. Access to this system, may constitute a outhorized access, use, or modification of this system or of data contained herein, or in transit to/from this system, may constitute a violation of section 1030 of title 18 of the U.S. Code and other criminal laws. Anyone who accesses a Federal computer system without authorization or exceeds access authority, or obtains, alters, damages, destroys, or discloses information, or prevents authorized use of information on the computer system, may be subject to penalties, fines or imprisonment. This computer system and any related equipment is subject to monitoring for administrative oversight, law enforcement, criminal investigative purposes, inquiries into alleged wrongdoing or misuse, and to ensure proper performance of applicable security features and procedures. DHS may conduct monitoring activities without further notice.

Paperwork Reduction Act

An agency may not conduct or sponsor a collection of information, and a person is not required to respond to a collection of information, unless it displays a currently valid Office of Management and Budget (OMB) control number. The public reporting burden for this collection of information is estimated at five minutes per response, including the time for reviewing instructions and completing and submitting the request. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to U.S. Citizenship and Immigration Services, Regulatory Coordination Division, Office of Policy and Strategy, 20 Massachusetts Avenue NW, Washington, DC 20529-2020. OMB No. 1615-0101. This approval expires 01/31/15. Do not mail your verification requests to this address.

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The information provided by this system is subject to the Privacy Act of 1974 (5 U.S.C. § 552a) and must be protected from unauthorized disclosure or secondary uses. In accordance with the Privacy Act, the information collected and provided to authorized agencies pursuant to this system is covered by the System of Records Notice "DHS/USCIS – Systematic Alien Verification for Entitlements Program System of Records" September 21, 2011, 76 FR 58525.

By clicking "I agree" below or by using this system, you consent to the terms set forth in this notice.

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Accessibility Download Viewers

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Sign In Welcome

U.S. Citizenship and Immigration Services	5355	SALE
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Supervisor











Program Announcements

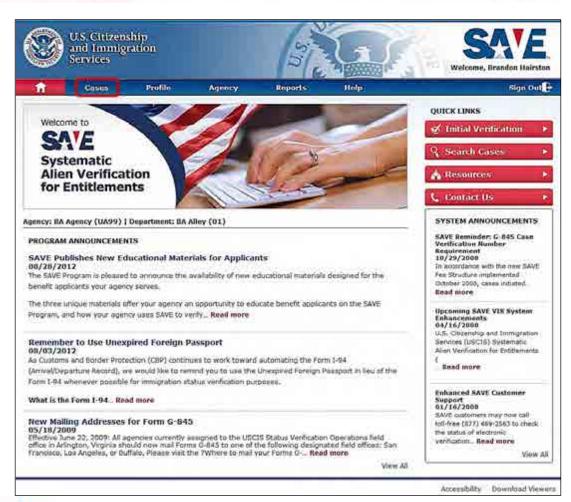








Cases – Initiate Case









Cases Initiate Case









Document Type: I-327

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Document Type: I-551

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I-20 (Cert)						

Accessibility Download Viewers





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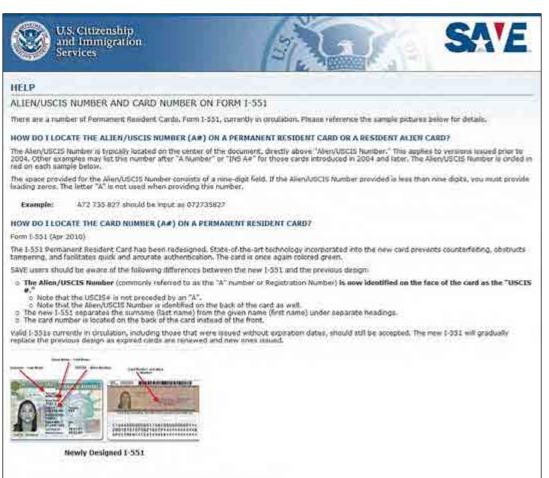
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Help Page

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For more information about the new 1-551, please visit www.uscis.gov/greencord





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Photo Matching (1 of 2)

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Photo Confirmation







Initial Verification Results (1 of 3)

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Initial Verification Results (2 of 3)

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Initial Verification Results (3 of 3)

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Cases – Search Cases









Cases

Search Cases









Case Filters

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Summary List (1 of 2)

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Initial Case

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Additional Verification (1 of 2)

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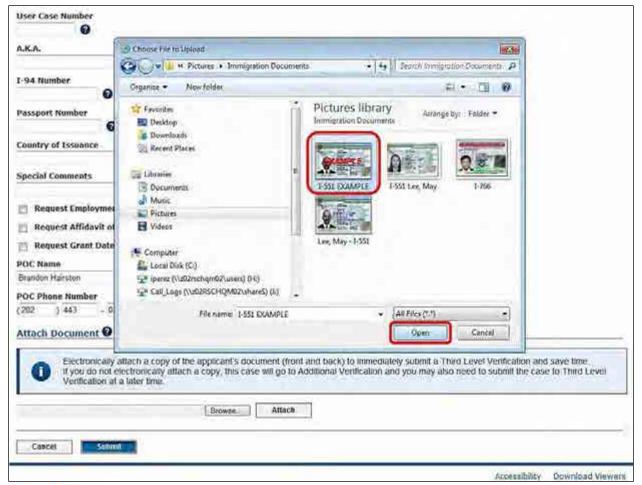
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Attach Document (1 of 2)







Attach Document (2 of 2)

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Print Form G-845

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Form G-845

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Return to Search Results









Summary List Update







Homepage

Profile









Profile

Change Password









Change Password

New Password

LU.	Cases	Profile	Agency	Reports	Help	SignOut
HANGE	PASSWORD					
EW PAS						
ter vour o	ld and new passv	word alindicate	s a required field.			
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	and the second	r lowercase letter	name and must con	uain:		
 At least 	one number		NAME AND ADDRESS	and an array of the second		
 A пол-п 	umeric in the first.	and last positions	:1@\$%*()<>?	le la la companya da serie da companya da serie		
 No more 	than two identic	al consecutive char	acters in any positio	on from the previous	password	
Secure pa	sswords do not c	contain:				
 A diction 		that of a part shift	, or fictional charact			
 An empli 	oyee serial numbe	er, Social Security i	iumber, birth date, j	phone number, or of	her information that could	be readily guessed about the creator
 A simple 		s or numbers, such	as "gwerty" or "kyz	123"		
 A word, 	noun, or name sp	relied backwards				
For additio	nal security, your	password should	be changed often. T	o secure your accou	nt, your password will expi	re every 90 days.
Id Passwo	rd					
lew Passw	ord					
	v Dassword					
e-type New	14 C 1122 14 0 1 M					





Profile

Manage Security Questions









Update Security Questions

New Questions & Answers (1 of 2)

U.S. Citizenship and Immigration Services				U.S.	Welcome, Brandon Hairston	
î	Cases	Profile	Agency	Reports	Help	Sign Out
UPDATE SEC NEW QUESTI Enter new securi	ONS & ANS	WERS	Indicates a require	d field.		
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Answer		*				
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Answer		*				
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- select a preferre	ed question		•			
Answer		*				
Submit						
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Update Security Questions

New Questions & Answers (2 of 2)

	U.S. Citizen and Immig Services	ship ration		U.S.	(I)	Welcome,	Brandon Hairston
â	Cases	Profile	Agency	Reports	Help		Sign Out 📑
UPDATE	SECURITY Q	UESTIONS					
Enter new s Password C - select a p	ESTIONS & AN: ecurity questions : Challenge Question referred question	and answers. *)	indicates a require	d field.			
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– select a p Answer:	referred question –	*					
Cancel	Submit	l					
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Profile

Manage Profile









Update User Profile

User Information

U.S. Citizenshi and Immigrat Services	ip ion		1	D	Welcome, I	Brandon Hairston
Cases	Profile	Agency	Reports	Help		Sign Out
UPDATE USER PROFILE						
USER INFORMATION					_	
Enter user name and contact infor	mation. *Ind	licates a required	field.			
Username BHAI5069 Last Name	¥					
Hairston	*					
First Name						
Brandon *						
Phone Number						
	ext. *					
Fax Number						
() -						
Email Address						
brandon.e.hairston@uscis.dhs.gov	*					
Submit						
					Accessibility	Download Viewers





Homepage

Agency









Agency Add User







Role Selection

	U.S. Citizenship and Immigration Services			2.1			Brandon Hairston
i	Cases	Profile	Agency	Reports	Help		Sign Out
ADD NEW ROLE SEL Select user r User Role	ECTION	s a required field.					
						Accessibility	Download Viewers





Select User Role

U.S. Citizenship and Immigration Services	Cist.	ža.	Welcome, Brandon Hairston
Cases Profile Age	ency Reports	Help	Sign Out 🚺
ADD NEW USER			
ROLE SELECTION Select user role. *Indicates a required field. User Role			
General User - Cannot view ISV responses General User - View user initiated ISV responses			





User Role Selected

	U.S. Citizen and Immig Services	ship ration		51	a	Welcome, Bra	andon Hairston
i îi	Cases	Profile	Agency	Reports	Неір		Sign Out 📑
ADD NEV ROLE SEL Select user of User Role Ceneral Use Cancel	ECTION	s a required field. responses	*				
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User Information

U.S. Cit and Im Service	izenship migration		50		Welcome, Brandon Hairston
Cases	Profil	e Agency	Reports	Help	Sign Out 🗜
ADD NEW USER					
USER INFORMATIO	Ň				
Inter user name and co	tect information.	Indicates a required field	Ω)		
User Role General User - Cannot v	ew 15V responses	8			
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Cancel Bac	x Nox				
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Set Password

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î	Cases	Profile	Agency	Reports	Help	Sign Out 📑
ADD NEV	V USER					
PASSWOF Enter usern Username JDOE1320 Password Re-type Pas Cancel	ame and password	I. *Indicates a	required field.			
						Accessibility Download Viewers





Successfully Created

		Profile				Welcome, Brandon Hairstor
<u>î</u>	Cases	Profile	Agency	Reports	нер	Sign Out
ADD NEW	USER					
SUCCESSFU	LLY CREATE	D.				
The user has b	een successfully	created. User info	ormation is provided	d below.		
Username:	JDOE1320					
User Role:		- Cannot view ISV	responses			
Department:	BA Alley					
Group:	Jake					
Last Name:	Doe					
First Name:	John					
M.I.:	N					
Phone Number	r: (555) 555 - 5	555				
Fax Number:						
Email Address	: john.n.doe@s	somestate.gov				
Email Address	: jonn.n.doe@s	omestate.gov				
Home						





Agency Search Users









Search Users

Criteria

U.S. Citizen and Immig Services	iship gration		1.5	a	Welcome	Brandon Hairston
Cases	Profile	Agency	Reports	Help		Sign Out 📑
SEARCH USERS						
CRITERIA						
Enter search criteria to display	y a user list.					
User Role: Supervisors and General U Supervisors General Users User Status: All Cocked Password Change Require Group T						
Last Name First Name Cancel)					
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Search Users

Summary List

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Agency Edit Departments (Supervisor)









Agency Update Addresses

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Agency Address Successfully Updated

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î	Cases	Profile	Agency	Reports	Help		Sign Out 📑
UPDATE	ADDRESSES						
SUCCESSE	ULLY UPDATE	ED	_				_
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Postal Add	ress						
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Address 2 Suite 123							
City Washington							
State DIST OF COL							
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Alternate A	ddress						
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Agency Search Groups









Search Groups

Criteria

	U.S. Citizen and Immig Services	ship ration		55	5	Welcome, Brandon Hairston
î	Cases	Profile	Agency	Reports	Help	Sign Out
SEARCH C CRITERIA Enter search Group Group Name State City Cancel	criteria to display	r a group list.				
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Search Groups

Summary List

a a	IS. Citizenshi nd Immigrat ervices	p ion		n's n	ž	È	S Welcome,	AVE Brandon Hairston
î)	Cases	Profile	Agency	Reports	Help			Sign Out
EARCH GR	OUPS							
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Back	Home							
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Homepage

Reports









Reports

Run Reports









Run Reports

Selection & Details

	U.S. Citizen and Immig Services	ship ration		5:0		S Welcome,	Brandon Hairston
â	Cases	Profile	Agency	Reports	Help		Sign Out
RUN REI	PORTS						
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Select a rep	ort type.						
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Cancel	Next					_	
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Homepage

Help









Help View Resources









View Resources

Information Library

	U.S. Citizen and Immig Services	iship tration		100	G.	SAVE Welcome, Brandon Hairston
10	Coses	Profile	Agency	Reports	Help	Sign Out 🕃
VIEW RI	SOURCES					
INFORMA	TION LIBRARY	Y.				
	tion Information S	Nystem Release 1. m Release 1.4 Fact				
- Web 3 L System Inst	Iser Guide tructions for Web-1	Access Method				
- Fact She Compacts o	et: Status of the f Free Association	Citizens of the Fre with the Federates	ely Associated Stat d States of Micrones	tes of the Federate ia and the Republic	d States of Micronesia an of the Marshall Islands	d the Republic of the Marshall Islands
		ens of the Republic of the Republic of				
Mailing add		-845, G-8455, G-8-	15 Supplement, and O for your State an		asos (mail-in cases) submi	ssions have changed. Please reference
All manual O	3-845s that were p	previously processe	d in Dallas, TX and	Chicago, Illinois sho	uld be mailed to Arlington,	, VA.
A SAVE Pr	ogram Guide rogram Guide is a i	reference for both	prospective and cur	rent user agencies.		
			ence tool for SAVE U	ver Agencies. The b	ables provide a listing of th	e COAs and a description of the
		quently Asked Qu vtly Asked Question				
	nd Collections Fac lilling and Collectio					
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Help Take Tutorial







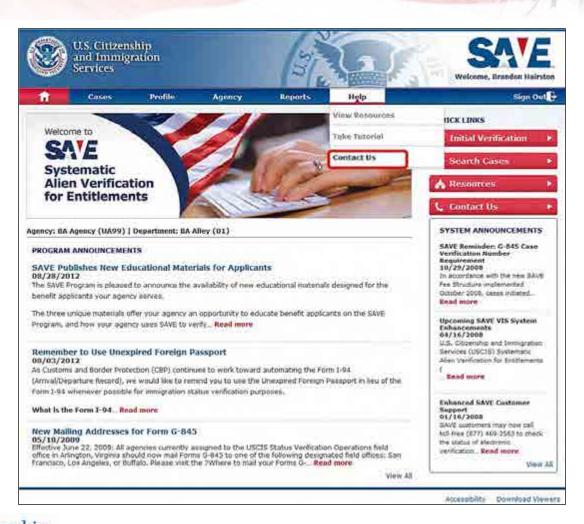
SAVE Tutorial

Under Construction

	U.S. Citizen and Immig Services	ship ration		<u>U.S.</u>		Welcome, Brandon Hairston
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an an	S. Citizenshij d Immigrati rvices	on				Accessibility Download Viewers



Help Contact Us







Contact Us

SAVE Customer Service

	U.S. Citizens and Immig Services	ship ration		U.S.		Welcome, Brandon Hairston
î	Cases	Profile	Agency	Reports	Help	Sign Out
CONTACT						
SAVE CUS	TOMER SERVI	CE				
Find informat	tion or call/email u	s. We're here to h	elp you better unde	erstand and use the	SAVE Program.	
Customer Se	ervice					
 (877) 469 SAVE.help)-2563 o@uscis.dhs.gov					
Technical As	sistance					
• (800) 741	-5023					
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U.S. Citizenship and Immigration Services

SAVE

Homepage

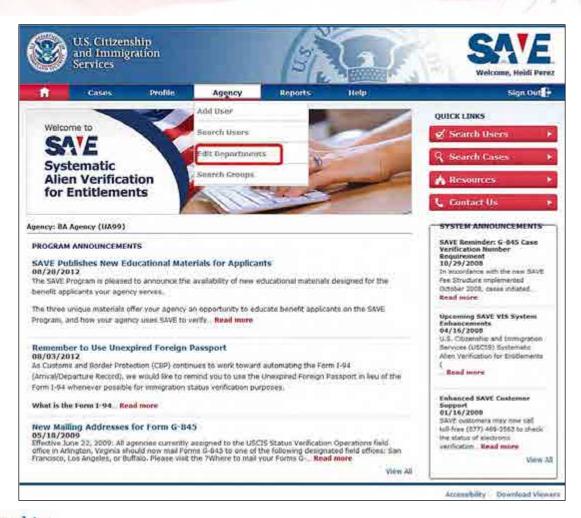
Super User







Agency Edit Departments (Super User)









Edit Departments

Summary List

GEARCH DEPART GUMMARY LIST lick on a column title to relect:
ick on a column title to elect:
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Homepage

General User









System Use Agreement

Sign Out



U.S. Citizenship and Immigration Services

SIGN IN

SYSTEM USE AGREEMENT

You have been successfully logged out.

WARNING - You are about to access a Department of Homeland Security computer system. This computer system and data therein are property of the U.S. Government and provided for official U.S. Government information and use. There is no expectation of privacy when you use this computer system. The use of a password or any other security measure does not establish an expectation of privacy. By using this system, you consent to the terms set forth in this notice. You may not process classified national security information on this computer system. Access to this system is restricted to authorized users only. Unauthorized access, use, or modification of this system or of data contained herein, or in transit to/from this system, may constitute a violation of section 1030 of title 18 of the U.S. Code and other criminal laws. Anyone who accesses a Federal computer system without authorization or exceeds access authority, or obtains, alters, damages, destroys, or discloses information, or prevents authorized use of information on the computer system, may be subject to penalties, fines or imprisonment. This computer system and any related equipment is subject to monitoring for administrative oversight, law enforcement, criminal investigative purposes, inguines into alleged wrongdoing or misuse, and to ensure proper performance of applicable security features and procedures. DHS may conduct monitoring activities without further notice.

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By clicking "I agree" below or by using this system, you consent to the terms set forth in this notice.

I l agree

Next

Accessibility Download Viewers





Questions



